



west virginia department of environmental protection

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Harold D. Ward, Cabinet Secretary
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MEMORANDUM

TO: Katheryn Emery, P.E., Program Manager, DWWM

FROM: Corey McComas, DWWM

DATE: August 12, 2025

SUBJECT: Pocahontas County PSD
IJDC No. 2021S-2034
Headworks Improvements
CO No. 2 - Miscellaneous Items

RECOMMENDATION

The use of contingency request prepared by EL Robinson for the above referenced project has been reviewed and should be tabled until next month in order to provide more time to address the technical concerns.

DISCUSSION

This change order from the Pocahontas Co. PSD is for eight (8) miscellaneous items for the headworks equipment, the new building, and the access road. The total cost is \$103,295.59 and is proposed to use Overrun Grant funds for the total amount.

This change order will involve the following: install ceiling grille and paint the interior ceiling in the new building; install drop inlet and double gate on the access road; upsize piping and flowmeter for fine screens; install three (3) disconnects for screening equipment; additional visits by the Manufacturer for product startup; and additional mobilization/demobilization. Most of these items are Owner requests. The upsizing correction and additional disconnects were discussed with the Engineer in a phone conversation on August 5th and requested further explanation (see below).

COMMENTS/CONCERNS

- A fully executed version of this change order needs to be provided for official approval.
- This change order states that items were requested and denied by the Engineer. This should further explain how this was resolved. The most recent expenditure schedule shows there is approximately \$315K left unspent in IJDC funding total, consisting of \$50K in Loan, \$148K in original Grant, and \$118K in Overrun Grant.
- The upsizing of the items associated with the fine screens is rework, but couldn't be avoided because the change in design criteria was made after design was completed by the new Operator.
- The additional electrical disconnect appears to be redundant and not required for proper operation.
- No time extension is requested, but the spreadsheet suggests 65 days to be added.